

CAREER Classified INSERTION ORDER

Classified ads are accepted for higher education related positions worldwide. RATE: \$1.20/word. Please complete and submit an insertion order for each ad. All classified advertising subject to approval. Insertion orders, other instructions, ad copy and all enquiries should be directed to ads@caut.ca. For maximum exposure, your classified ad will be placed on CAUT's career board, AcademicWork.ca, for FREE.

CONTACT AND BILLING DETAILS

• CONTACT INFORMATION

FIRST NAME >		LAST NAME >	
INSTITUTION / ORGANIZATION / AGENCY >			
DEPARTMENT >			
ADDRESS >			
CITY >	PROVINCE >	POSTAL CODE >	COUNTRY >
PHONE >	FAX >		EMAIL >

• BILLING INFORMATION

SAME AS ABOVE

FIRST NAME >		LAST NAME >	
INSTITUTION / ORGANIZATION >			
DEPARTMENT >			
ADDRESS >			
CITY >	PROVINCE >	POSTAL CODE >	COUNTRY >
PHONE >	FAX >		EMAIL >

• PAYMENT

For security reasons do not send credit card information via email. Phone or fax details and CAUT will add your credit card information to your insertion order.

<input type="checkbox"/> INVOICE US	PO / REFERENCE # (if applicable) >	CREDIT CARD > Select one
CREDIT CARD NUMBER >		EXPIRY DATE >
NAME OF CARDHOLDER >		CARDHOLDER EMAIL >

CLASSIFIED ADVERTISING DETAILS

• AD INFORMATION

AD HEADING >	(indicates discipline or field, NOT position type or job title.)
INSTITUTION NAME (to appear in ad) >	

• PRINT EDITION(S)

- Check all that apply. Order forms and ad material cannot be accepted after the closing date. Please supply ad text in Word or WordPerfect format.
- | | | |
|--|---|--|
| <input type="checkbox"/> SEPTEMBER 2010 (Closing date Aug. 4) | <input type="checkbox"/> JANUARY 2011 (Closing date Dec. 1) | <input type="checkbox"/> MAY 2011 (Closing date Apr. 6) |
| <input type="checkbox"/> OCTOBER 2010 (Closing date Sep. 1) | <input type="checkbox"/> FEBRUARY 2011 (Closing date Jan. 5) | <input type="checkbox"/> JUNE 2011 (Closing date May 4) |
| <input type="checkbox"/> NOVEMBER 2010 (Closing date Oct. 6) | <input type="checkbox"/> MARCH 2011 (Closing date Feb. 2) | |
| <input type="checkbox"/> DECEMBER 2010 (Closing date Nov. 3) | <input type="checkbox"/> APRIL 2011 (Closing date Mar. 2) | |

NOTES / SPECIAL INSTRUCTIONS >